



Department of Building and Code Enforcement • 295 N. Harrison Ave. • Kankakee • IL • 60901 • 815-936-7390

## Contractor Registration Application

Instructions to applicants: Complete form by filling in all information. Supporting documentation and payment **MUST** accompany the signed application when submitted. Incomplete applications will not be accepted. Please submit the following:

- Completed application
- \$150.00 annual Registration fee payable to the **City of Kankakee**. (Fee does NOT apply to **Illinois Licensed Plumbers**.)
- Copy of Liability Insurance, \$1,000,000.00 for General Liability, \$100,000.00 for Workers Compensation and Employers Liability, \$50,000.00 for Property Damage Liability with **City of Kankakee** listed as the Certificate Holder.
- License or surety bond issued to the **City of Kankakee** in the amount of \$10,000.00
- **Roofing Contractors** must include a copy of Illinois State Roofing License
- **Plumbing Contractors** must include a copy of Illinois State Plumbing License
- **Electrical Contractors** must include a copy of an electrical license issued by a municipality within the State of Illinois.
- Copy of Driver's License for all persons with permission to pull permits.

Business Name:	Application Date:
Business Address:	Contact Person:
	Phone#:
	Mobile#:
Liability Insurance Carrier:	
Print Contractor Name:	E-mail:
Contractor Signature:	

### Check appropriate classification(s)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Carpentry            | <input type="checkbox"/> Excavating         | <input type="checkbox"/> Plumbing              |
| <input type="checkbox"/> Concrete/ Masonry    | <input type="checkbox"/> Fencing            | <input type="checkbox"/> Pool Installation     |
| <input type="checkbox"/> Damp/Water Proofing  | <input type="checkbox"/> Fire Protection    | <input type="checkbox"/> Roofing               |
| <input type="checkbox"/> Decks                | <input type="checkbox"/> General Contractor | <input type="checkbox"/> Siding/Windows/Doors  |
| <input type="checkbox"/> Demolition/Abatement | <input type="checkbox"/> Gas Piping         | <input type="checkbox"/> Sign Installation     |
| <input type="checkbox"/> Drywall              | <input type="checkbox"/> Handy-Man          | <input type="checkbox"/> Tree Trimming/Removal |
| <input type="checkbox"/> Electrical           | <input type="checkbox"/> HVAC/ Mechanical   | <input type="checkbox"/> Sewer                 |
| <input type="checkbox"/> Elevator/Lift        | <input type="checkbox"/> Other              |  |

**Bond and Certificate of Insurance must accompany completed application form**



**NOTE: MAIL, DO NOT FAX, ALL MATERIALS TO:**

**THE CITY OF KANKAKEE - BUILDING AND CODE ENFORCEMENT DEPARTMENT**  
**ATTN: CONTRACTOR REGISTRATION**  
**295 N. Harrison Ave.**  
**Kankakee, IL 60901**

FOR OFFICE USE ONLY			
Reg. Paid Date:	Registration Exp. Date:		
Liability Ins. Exp. Date:	Work Comp. Exp. Date:		
Surety Bond Exp. Date:	Assigned Registration #:		
Reviewed By:	Card Issued:	/	/
(Code Official)	(Date)	(Exp. Date)	(Reg #)

## Company Officer Information Sheet

Name of Owner:
Home Address:
Phone Number:
Signature

Name of Owner:
Home Address:
Phone Number:
Signature

Name of Owner:
Home Address:
Phone Number:
Signature

## Person(s) able to pull permits

Name:
Home Address:
Phone Number:
Signature

Name:
Home Address:
Phone Number:
Signature

Name:
Home Address:
Phone Number:
Signature

Name:
Home Address:
Phone Number:
Signature